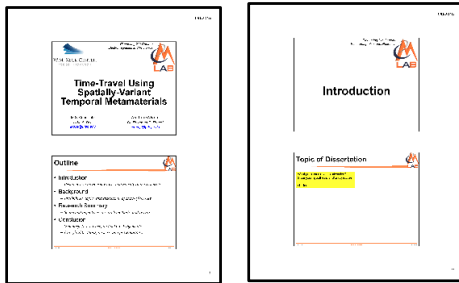


## WORK YOU SHOULD HAVE DONE PRIOR TO DEFENSE

- Wrote a solid draft of your thesis using the [UTEP Dissertation Template](#).
- Reviewed your thesis using the “Write More Good Club” [checklists](#) and your Review Buddy.
- Submitted a reviewed thesis to Dr. Rumpf AT LEAST TWO MONTHS PRIOR TO DEFENSE UTEP DEADLINE.
- Submitted your dissertation to the Graduate School for formatting check at least two weeks prior to your defense.
- Submitted your dissertation in PDF form to your committee at least two weeks prior to your defense date.
- Created your defense presentation using the [EM Lab Template for Dissertation Defense](#).
- Reviewed your presentation using the “Write More Good Club” [checklists](#) and then using your Review Buddy.
- Submitted your reviewed presentation to Dr. Rumpf AT LEAST TWO WEEKS PRIOR TO YOUR DEFENSE DATE.
- Created a high-quality defense flyer and distributed that at least one week prior to defense.
- Reserved a room for your defense that has proper audio/visual equipment.
- Organized and archived in your personal folder on the EM Lab drive everything you generated during your research.

## WHAT TO BRING TO YOUR DEFENSE

- Dress professionally. Usually this means a suite and tie.
- Some sort of food and drink like hors d’oevres, finger food, or other snacks. It is not a full meal.
- Wireless slide presenter or somebody to work the slides for you.
- Printouts of your defense slides so that each committee member has a copy. They may be in black/white and printed double-sided with two slides per page. However, you are welcome to make them fancier with binding if you wish.



- A black pen for your committee to sign the forms.
- All [forms](#) that need to be signed by your committee. At a minimum, these are

1. [Defense Completion Form for Doctoral Students](#)
2. [Dissertation Cover Sheet](#)

